

Notice Type: Special Notice

Notice Number: HHS-NIH-NCI- RFI-MOSB-0000-42

Synopsis: Request for Information (RFI) for Operations and Technical Support for the National Cancer Institute's Federally Funded Research and Development Center (FFRDC)/Frederick National Laboratory for Cancer Research (FNLCR)

I. BACKGROUND:

The National Cancer Institute (NCI) is requesting information from all interested parties who may be interested in the Operations and Technical Support (OTS) of the NCI's FFRDC/FNLCR. The FFRDC provides rapid response capabilities and one-of-a-kind resources for the biomedical research community within NCI, NIH and other Federal Agencies. Located in Frederick, MD, the NCI's FFRDC is a Government-Owned Contractor-Operated (GOCO) research facility with a unique array of research support and advanced technologies, whose purpose is to bridge the gaps from discovery to healthcare delivery; to accelerate the development of new technologies and prototype treatments for patients; and to pave the way for new advances to enter clinical trials for testing, approval, and delivery to patients via the commercial sector.

Entities authorized to operate, manage, or administer an FFRDC include: a university, a consortium of universities, other not-for-profit or nonprofit organizations, industrial firms as autonomous organizations (identified separately from any parent organization), or industry/academia partnerships.

For more information, please refer to the website at <http://frederick.cancer.gov/>.

II. DISCLAIMER TO PROSPECTIVE RESPONDENTS:

THIS IS A REQUEST FOR INFORMATION (RFI). This is **NOT** a solicitation for proposals, proposal abstracts, or quotations. The purpose of this RFI is to obtain knowledge and information for project planning purposes. Interested parties are advised that the U.S. Government will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the interested party's expense. Respondents are advised that the Government is under no obligation to acknowledge receipt of the information received or provide feedback to respondents with respect to any information submitted. Those not responding to this RFI are not prohibited from participation in any future RFP, if any. If a solicitation is released, it will be synopsisized on the Federal Business Opportunities (FedBizOpps) at <http://www.fbo.gov>, in addition to the NCI Office of Acquisition's website under the FNLCR Acquisition Portal at <http://ncioa.cancer.gov/oa-internet/fnlcr/index.html>. Information posted to FedBizOpps takes precedence over information provided elsewhere and serves as the Government's official government-wide point of entry (GPE).

III. CAPABILITY ASSESSMENT INFORMATION:

A. *Research Support Experience*

Capability statements must make evident the respondents' corporate or institutional experience in successfully managing large, multi-faceted research and research support operations similar

in nature to those performed at the FFRDC. Examples of scientific operations performed at the FFRDC include, but are not limited to:

- Advanced Technologies
- Animal Modeling Research Support
- Basic and Translational Research Support
- Clinical Research Support
- Scientific Computing and IT Infrastructure

Capability statements must clearly and concisely demonstrate the organizations or institution's research support experience in conducting support for independent investigator-initiated and collaborative research that encompass a wide range of scientific disciplines. Examples include, but are not limited to: (i) biochemistry; (ii) cGMP production; (iii) clinical trials monitoring, management and regulatory affairs for clinical research efforts; (iv) genomics; (v) immunology; (vi) *in vivo* and *in vitro* cancer and viral therapeutics; (vii) laboratory animal research; (viii) metabolomics; (ix) proteomics; (x) repositories; (xi) scientific computing bioinformatics;(xii) virology.

B. Operational/Management Experience

Capability statements must make evident the respondents' corporate or institutional experience in successfully managing and administering facility, business, and management operations similar in nature to those at the FFRDC.

Examples of facility operations and management include, but are not limited to:

- Cafeteria Services
- Emergency Management/Preparedness
- Environmental Health and Safety
- Facilities' Maintenance and Engineering
- Occupational Health Services
- Scientific Library Services
- Security Program
- Transportation and Logistics Services

Examples of management and business operations include, but are not limited to:

- Business Systems
- Financial Management
- Human Resources Management
- Project Management
- Property Management
- Purchasing /Purchasing Management/Acquisition Support

IV. DESCRIPTION OF INFORMATION REQUESTED:

Interested parties shall furnish the following minimum information:

- Name and Address of Organization;
- Name, title, and email address, of Business and Technical Point(s) of Contact;
- DUNS Number;
- Business Size of Organization;
- Socio-economic status of Organization;
- Indicate whether or not your Organization is registered in System for Award Management (SAM);
- Nature of the interested Organization (Examples include but are not limited to: University, Non-profit, General Partnership, Joint Venture, Limited Liability Company (LLC), Limited Liability Partnership (LLP), Sole Proprietorship, Corporation (C or S);
- Your interest as either the prime or subcontractor;
- If interested as a subcontractor, please indicate which areas of work are you interested in performing;
- A discussion of any subcontracting arrangements, partnerships, collaborations, research or university consortiums or other teaming arrangements that your organization may consider for this effort; and,
- A discussion of the Organization's capabilities to perform the activities identified above in *Capability Assessment Information*.

You must submit your response electronically in a MS Word or Adobe Portable Document Format (PDF) in no more than five (5) single-spaced, single-sided pages, with standard 1" margins, and 12-point Times New Roman font. Any pages exceeding the page limitation designated herein may not be reviewed.

The due date for the submission of responses to this RFI is 4:00 PM EDT on May 01, 2015. The RFI response must be sent via e-mail to FNLCR_ACQinfo@nih.gov with subject line "Response to RFI Notice Number: HHS-NIH-NCI-RFI-MOSB-0000-42". Any questions related to this RFI should be directed to FNLCR_ACQinfo@nih.gov with the subject line entitled: "Question to RFI Notice Number: HHS-NIH-NCI-RFI-MOSB-0000-42".

CONFIDENTIALITY:

No proprietary, classified, confidential, or sensitive information should be included in your response. The Government reserves the right to use information provided by respondents for any purpose(s) it deems necessary and legally appropriate.