

OFFICE OF ACQUISITIONS  
NATIONAL CANCER INSTITUTE

REQUEST FOR PROPOSAL NUMBER: N02CM67000-11

Amendment No.: 3

Date of Issuance: 03/14/2016

The above numbered Request For Proposal (RFP) is amended as set forth below. The hour and date specified for receipt of Offerors **remains unchanged: 2:00 PM EST on March 23, 2016.**

Offerors **MUST** acknowledge receipt of the amendment prior to the hour and the date specified in the solicitation or as amended, by separate letter, telegram, or Electronic Mail which includes a reference to the RFP and Amendment number(s). For your convenience, the Proposal Intent Response Form is provided in SECTION J - List of Attachments of this RFP, for this purpose.

**FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERORS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.**

This Amendment revises the RFP as stated below:

The purpose of this amendment is to provide responses to questions received under this RFP.

**Question 25:**

Attachment 1 states that we should reach out to you to schedule a specific date and time in order to deliver our proposal. Is it sufficient for us to call and/or email you to let you know when it has been picked up, and approximately when we expect it will be delivered to you? It would be difficult to pinpoint the exact time of delivery, but we want to be sure we give you what is required to avoid any delivery issues.

**Answer 25:**

Attachment 1 states that "If hand-delivered, delivery service or U.S. Postal Service," please deliver to the name and address of the Contracting Officer provided. The "NOTE" also explains that "Riverside Five is a secure building/suite. For directions to Riverside Five, please refer to the following website <http://www.riversidefive.com/> for (Map & Directions). It is the responsibility of the offeror to ensure that sufficient time is allotted to enter Riverside Five, Suite 400 locate and deliver your proposal prior to the date and time specified for receipt of proposals. It is recommended that you contact Alexis Hudak on 301-624-8753 to schedule a specific date/time in order to deliver your proposal." This note explains that it is the responsibility of the offeror to ensure that sufficient time is allotted to deliver your proposal. Also, if the offeror is hand carrying the proposal, please contact Alexis Hudak to schedule a specific date/time in order to deliver your proposal.

**Question 26:**

Modification 2 in the section "Responses to Questions" the response to Question 2 is;  
"Please propose for the Statement of Work (SOW) and propose on all five Sample Task Orders in a separate section." We will provide costing for the Sample Tasks listed in B of the SOW, but please advise if you expect costing to be provided against the SOW (Attachment 3) Section A items 1-10. If this is the intent, please provide specific designs for each items 1-10. We note this is also discussed in the response to Question 14, but it is not clear that the only costing you expect to be included in the proposal is for the Sample Task Orders 1-5.

If Section A of the SOW also requires costing would you consider an extension?

**Answer 26:**

Please refer to **Section L - Instructions, Conditions, and Notices to Offerors**, paragraph titled "Sample Task Orders," as revised in Amendment #2 to the subject RFP.

"Please submit a complete business proposal (i.e. including qualifying documentation, salary verification, supply price lists, etc) for ALL TASK ORDERS (1-5). Certificate of Current Price and Data is required for TASK ORDERS 1& 2 ONLY. Task Orders 1 & 2 will be awarded as Cost Reimbursement and Task Orders 3, 4, 5 will be awarded as Fixed Price."

We do not expect a Cost Proposal for the Statement Of Work (SOW) (Attachment 3) Section A items 1-10. However, the entire SOW must be addressed within the Offerors Technical Proposal.

We will not be extending the due date and time of the proposals.