PACKAGING AND DELIVERY OF PROPOSALS

Your proposal shall be organized as specified in SECTION L.2. General Instructions. Shipment and marking shall be as indicated below.

EXTERNAL PACKAGE MARKING

In addition to the address cited below, mark each package as follows:

"RFP NO: N02CO61002-38 - Inherited Bone Marrow Failure Syndromes Support Services Contract

TO BE OPENED BY AUTHORIZED GOVERNMENT PERSONNEL ONLY"

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY:

NUMBER OF COPIES

TECHNICAL PROPOSAL: **ORIGINAL* AND** 5 **COPIES TO:**

BUSINESS PROPOSAL: **ORIGINAL* AND** 5 **COPIES TO:**

If hand-delivered or delivery service	If using U.S. Postal Service
Sean Dalenberg, Contract Specialist	Sean Dalenberg, Contract Specialist
National Institute of Health	National Institute of Health
Office of Acquisitions	Office of Acquisitions
9609 Medical Center Drive	9609 Medical Center Drive
MSC: 9705, Rm 1E612	MSC: 9705, Rm. 1E612
Rockville, MD 20850	Bethesda, MD 20892

****Please include one thumb drive with an electronic copy of both the technical and business proposal in PDF format.**

*THE ORIGINALS MUST BE READILY ACCESSIBLE FOR DATE STAMPING PURPOSES.

NOTE: Please be aware that the U.S. Postal Service's "Express Mail" **DOES NOT** deliver to the Rockville, Maryland address **AND** delivery to the Bethesda, Maryland address will result in a delayed delivery to our office in Rockville, MD (up to 3 – 5 days). If a proposal is not received at the place, date, and time specified herein, it will be considered a "late proposal."