PACKAGING AND DELIVERY OF PROPOSALS

Your proposal shall be organized as specified in SECTION L.2. General Instructions. Shipment and marking shall be as indicated below.

EXTERNAL PACKAGE MARKING

In addition to the address cited below, mark each package as follows:

"RFP NO: N02CM61000-44

TO BE OPENED BY AUTHORIZED GOVERNMENT PERSONNEL ONLY"

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY:

NUMBER OF COPIES

TECHNICAL PROPOSAL: **ORIGINAL* AND** 5 **COPIES TO:**

BUSINESS PROPOSAL: **ORIGINAL* AND** 5 **COPIES TO:**

2 Electronic CD in PDF format: 1 CD with Technical & Business together & 1 CD with only the Technical Proposal

If hand-delivered or delivery service	If using U.S. Postal Service
Charlotte McCormack, Contracting Officer	Charlotte McCormack, Contracting Officer
National Institute of Health	National Institute of Health
National Cancer Institute	National Cancer Institute
Office of Acquisitions	Office of Acquisitions
9609 Medical Center Drive	9609 Medical Center Drive
MSC: 9705, Room 1E620	MSC: 9704, Room 1E620
Rockville, MD 20850-9705	Bethesda, MD 20892-9704

*THE ORIGINALS MUST BE READILY ACCESSIBLE FOR DATE STAMPING PURPOSES.

NOTE: Please be aware that the U.S. Postal Service's "Express Mail" **DOES NOT** deliver to the Rockville, Maryland address **AND** delivery to the Bethesda, Maryland address will result in a delayed delivery to our office in Rockville, MD (up to 3 – 5 days). If a proposal is not received at the place, date, and time specified herein, it will be considered a "late proposal."