

Amendment 2

OFFICE OF ACQUISITIONS
NATIONAL CANCER INSTITUTE

REQUEST FOR PROPOSAL NUMBER: N01CN55003-47

Amendment No.: 2

Date of Issuance: 2/23/15

The above numbered Request For Proposal (RFP) is amended as set forth below. The hour and date specified for receipt of Offerors remains unchanged: 3/30/15 2:00 PM EST.

Offerors MUST acknowledge receipt of the amendment prior to the hour and the date specified in the solicitation or as amended, by separate letter, telegram, or Electronic Mail which includes a reference to the RFP and Amendment number(s). For your convenience, the Proposal Intent Response Form is provided in SECTION J - List of Attachments of this RFP, for this purpose.

FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERORS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.

This Amendment provides responses to questions received on 2/20/15, 2/22/15 and 2/23/15, as stated below. This amendment will also revise Attachments 9 and 15, which will be provided as a link below as well as include a cutoff date for questions.

Cutoff Date for Questions:

All questions must be submitted ELECTRONICALLY to Mandie S. White at whitems@mail.nih.gov no later than Monday, March 16, 2015 2:00PM EST. Facsimile, telephone or mailed questions will NOT be accepted. It is respectfully requested that all questions be received by March 16, 2015 at 2:00PM EST to allow NCI adequate time to prepare and issue an amendment prior to receipt of proposals. NCI will continue to accept questions up to the closing date and time for the RFP. However, time may not permit responses to questions received after March 16, 2015 to be prepared and issued prior to receipt of proposals.

Revised Attachment 9 -

[FINALAttachment9AdditionalTechnicalProposalInstructionsREVISED.pdf](#)

Revised Attachment 15 -

[FINALAttachment15AdditionalBusinessProposalInstructionsREVISED.pdf](#)

Inquiry 1 -

1. Will the Offerer need to include two sample task orders based on the parameters outlined in Appendix A to Attachment 9?

Response - The sample task order is 1 task order with 2 task areas. The offeror should read these two task areas and describe their technical capabilities related to these two task areas.

2. Do the sustainable acquisition definitions and policy (Page 70 & attachment 9) describe "criteria" that the Offerer must satisfy? If Yes, how is the satisfaction documented, and in what section of the technical or business proposal do we place the documentation?

Response - Sustainable acquisition is part of the evaluation factors, therefore, it is a rated criteria. You must provide a sustainable acquisition plan as part of your proposal that is in compliance with FAR 23.1. The plan must address the environmental products and services to be utilized under the resulting contract.

3. Will institutions that receive subcontracts from this Offerer need to demonstrate all the same certifications that are required of the Offerer?

Response - In general, yes, however; if you have further questions regarding particular certifications, please submit a specific inquiry to which we will respond.

4. Can the budget contain an Admin Core for personnel to coordinate the subcontract sites and prime?

Response - You can propose the labor that you deem necessary for you to fulfill this requirement.

5. In what section of the business or technical proposal do we place the responses for Attachment 7?

Response - Attachment 7 is the Vertebrate Animal Section (VAS). You answer the five points in the VAS portion of the Technical Proposal (see pages 51-52) of the RFP and also provide it as a separate attachment, labeled VAS.

6. Which project dates are correct: 9/12/15 - 9/11/18 (page 5) or 9/14/15 - 9/13/18 (page 10)?

Response - These are estimated dates. For the sake of consistency, please consider a period of performance of: 9/14/15-9/13/18 in all relative areas of the RFP.

Inquiry 2 -

1. Can you point me to the proper form requirements for this solicitation for the National Cancer Institute?
2. Is there a link to something like SF424 documents that we can use to apply for this opportunity?

Response to both questions- please refer to Section L, Instructions, Conditions and Notices to Offerors, of the RFP.

Inquiry 3 -

1. As I read the RFP it seems like you are looking for a commercial entity rather than a nonprofit academic lab to perform these studies. Is this correct, or do you think an academic lab could be competitive?

Response - This is a business decision on your part. The requirement itself is full and open competition. As long as you can fulfill the requirements in the solicitation and are an eligible government contractor, you can bid.

Inquiry 4 -

1. I am not sure if we are to propose a Core (an administrative core with core funding) or if we are to propose individual studies only. If we are to propose several studies with the business proposal, how many should we propose?

Response - You are to ONLY propose on the Sample Task Order, this is 1 task order with 2 task areas. The offeror should read these two task areas and describe their technical capabilities related to these two task areas. It is recommended that you refer to Section L Instructions, Conditions and Notices to Offerors, of the RFP to guide you through the entire submission process.

2. I do not see a budget template similar to the one attached. Am I to understand that this budget is not needed with the RFP?

Response - There are 2 links to Attachment 12: Breakdown of Proposed Estimated Costs. Please disregard the first link <http://oamp.od.nih.gov/sites/default/files/DGS/contracting-forms/buscost.htm> and use the second link http://oamp.od.nih.gov/sites/default/files/DGS/contracting-forms/spshexcl_dec2012.xlsx . This detailed budget is to be used to propose ONLY on the Sample Task Order.

3. The BREAKDOWN OF PROPOSED ESTIMATED COST (PLUS FEE) AND LABOR HOURS only has two periods and the total. Yet the RFP is for 3 years. What should we include into the proposed estimated costs?

Response - See response to #2 above.

4. Attachment-15-Additional_Business_Proposal_Instructions instruct us to submit a budget for a 2-year proposal. Is there a template for the budget? Is it the only budget that is needed with this RFP?

Response - See response to #2 above.

END OF AMENDMENT #2.