

PACKAGING AND DELIVERY OF PROPOSALS

Your proposal shall be organized as specified in SECTION L.2. General Instructions, Shipment and marking shall be as indicated below.

PAPER SUBMISSION: The paper copy is the official copy for recording timely receipt of proposals.

SUBMISSION OF PROPOSALS BY FACSIMILE OR E-MAIL IS NOT ACCEPTABLE.

EXTERNAL PACKAGE MARKING

In addition to the address cited below, mark each package as follows:

**“RFP NO. N01CN55003-47
TO BE OPENED BY AUTHORIZED GOVERNMENT PERSONNEL ONLY”
NUMBER OF COPIES**

PLEASE NOTE: THE TECHNICAL PROPOSAL SHALL BE SENT IN SPLIT SHIPMENTS TO **TWO** LOCATIONS. PLEASE READ THE FOLLOWING INFORMATION CAREFULLY.

A. TECHNICAL PROPOSAL ONLY

ONE ORIGINAL, TWO *HARDCOPIES AND TWO (2) CDS TO:

Mandie S. White
Contracting officer
NCI Office of Acquisitions, TSB
Riverside Five, Suite 400
8490 Progress Drive, Room 4036
Frederick Maryland 21701-4998

Electronic copy (PDF format with text attributes, preferred) on CDs – TWO (2) CDs needed:

If hand-delivered or delivery service

Attn: Thomas M. Vollberg, Sr., Ph.D.
Special Review Referral and Resource Branch
National Cancer Institute
9609 Medical Center Drive
Room 7W102, MSC 9750
Rockville, Maryland 20850

If using U.S. Postal Service

Attn: Thomas M. Vollberg, Sr., Ph.D.
Special Review Referral and Resource Branch
National Cancer Institute
9609 Medical Center Drive
Room 7W102, MSC 9750
Rockville, Maryland 20892-9750

B. BUSINESS PROPOSAL

ONE ORIGINAL, TWO *HARDCOPIES AND TWO (2) CDS TO:

Mandie S. White
Contracting officer
NCI Office of Acquisitions, TSB
Riverside Five, Suite 400
8490 Progress Drive, Room 4036
Frederick Maryland 21701-4998

THE ORIGINALS MUST BE READILY ACCESSIBLE FOR DATE STAMPING PURPOSES.

NOTE: The U.S. Postal Service's "Express Mail" does not deliver to the Rockville, Maryland address. Any package sent to the Rockville address via this service will be held at a local post office for pick-up. The Government is not responsible for picking up any mail at a local post office. If a proposal is not received at the place, date, and time specified herein, it will be considered a "late proposal".