

OFFICE OF ACQUISITIONS
NATIONAL CANCER INSTITUTE

REQUEST FOR PROPOSAL NUMBER: N02CM47001-42

Amendment No.: 6

Date of Issuance: 11/13/2014

The above numbered Request For Proposal (RFP) is amended as set forth below. The hour and date specified for receipt of Offerors is changed to.

Offerors MUST acknowledge receipt of the amendment prior to the hour and the date specified in the solicitation or as amended, by separate letter, telegram, or Electronic Mail which includes a reference to the RFP and Amendment number(s). For your convenience, the Proposal Intent Response Form is provided in SECTION J - List of Attachments of this RFP, for this purpose.

FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERORS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.

This Amendment revises answers additional questions as well as adds additional contact information:

1. We need clarification on the response for Amendment 5, Question 5:

The question refers to page 49 and that a Business Proposal must be submitted with EACH task order. The question further lists items that are required in the business proposal, i.e. Total Compensation Plan, Annual Financial Report, Small Business Plan, Travel Policy, etc. However, the response refers to "Deliverables stated in Article F.1." - not items required in the Business Proposal. Further because of the size and duplicated information, is it a requirement to submit a separate Business Proposal for EACH Task Order? Please clarify.

Answer: The Business Proposal for Each Task Order Shall Include the Following:

1. Basic Cost/Price Information at the Task Order level (Attachment 10)
2. Proposal Cover Sheet
3. Cost or Price Data and Other than Cost or Pricing Data if requested by Contracting Officer at the Task Order level (Attachment 12)
4. Other Administrative Data at the task order level, if applicable
5. Qualifications of the Offeror at the task order level
6. Offerors Points of Contact at the task order level (Attachment 11)
7. Identification of the specific Task Order that is being quoted (Attachment 17-21)
8. Other Documents that the CO may request at the task order level

2. Page 49, states please provide a response to each of the sample task orders. Should the budget for each of the sample task order be proposed in each year of the contract?

Answer: No, the budget for each sample Task Order should be a separate document and submitted with the business proposal (tabbed by Task Order number). Please provide a budget for the costs to complete each individual Task Order (Do not add additional years of costs unless the Sample Task asks for out years).

3. We need clarification for Amendment 4, Question 3:

The question refers to a number of reports in Section F at the contract level, i.e. Section 508, semi-annual financial report, "final report at end of contract," etc. The response states that most contractors build these reports into their indirect costs. However, Section F includes "study reports, final task order reports and final report" which are contract related charges. Please clarify how these reports will be funded.

Answer: The method for funding reports are up to the individual contractors based their accounting systems and rate agreements. The administrative work may be billed under indirect costs, if these costs have been approved by

DFAS/DCAA (i.e. Section 508 annual report, annual utilization report) or charged directly to a specific Task Order as applicable (i.e. the study report/final report for the task order and other task order deliverables.)

PLEASE NOTE: A separate administrative task order will not be issued.

4. Could you provide additional clarification regarding TO1? Do you require a program plan (Slide Deck) with the proposal sent in response to this RFP, or will this be provided at the kick off meeting? Your answer in Amendment 5 regarding Task Order 1 indicates hours of attendance for the kickoff meeting will be covered; can you confirm NIH will also cover the cost to prepare the slide deck?

Answer: The hours of attendance for the kickoff meeting and the costs for the slide deck will be allowable if a contractor is awarded an IDIQ contract with resultant Task Order 1. Please note: the slide deck is not to be delivered with the RFP submission; this deliverable is a due (to the Contracting Officer only) under Task Order 1 - Kickoff meeting.

Additional information: Please add Howard Cyrus (Howard.Cyrus@nih.gov) as a point of contact for this RFP.