

PACKAGING AND DELIVERY OF PROPOSALS

Your proposal shall be organized as specified in SECTION L.2. General Instructions. Shipment and marking shall be as indicated below.

EXTERNAL PACKAGE MARKING

In addition to the address cited below, mark each package as follows:

RFP NO: N02-CM-47001-42

DUE DATE: December 8, 2014 at 2:00PM (Eastern Prevailing Time)

TO BE OPENED BY AUTHORIZED GOVERNMENT PERSONNEL ONLY”

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY:

NUMBER OF COPIES

TECHNICAL PROPOSAL: ORIGINAL AND EIGHT (8) HARDCOPIES TO:

BUSINESS PROPOSAL: ORIGINAL AND EIGHT (8) HARDCOPIES TO:

If hand-delivered, delivery service or U.S. Postal Service

**MaryAnne Golling, Contracting Officer or Andrew May, Contracting Officer
Office of Acquisitions
National Cancer Institute
Riverside Five, Suite 400, Room 4032
Frederick, MD 21701-4998**

TECHNICAL PROPOSAL: 1 Electronic Copy To:

BUSINESS PROPOSAL: 1 Electronic Copy To:

Andrew.May@nih.gov

NOTE: Riverside Five is a secure building/suite. It is the responsibility of the offeror to ensure that sufficient time is allotted to enter Riverside Five, Suite 400, locate and deliver your proposal prior to the date and time specified for receipt of proposals. It is recommended that you contact Andrew May at 301-624-8755 or MaryAnne Golling at 301-624-8746 to schedule a specific date/time to deliver your proposal. The Government is not responsible for picking up any mail at the local post office.

The Originals must be readily accessible for date stamping purposes. If a proposal is not received at the place, date, and time specified herein it will be considered a “late proposal.”