

## ADDITIONAL BUSINESS PROPOSAL INSTRUCTIONS

**In addition to the instructions and format requirements for the Business Proposal that are contained in Section L of the solicitation, the information presented in this attachment is intended to provide uniform cost assumptions that apply to the solicitation.**

Offerors are advised to give careful consideration to the Statement of Work, all reference material provided as attachments, the technical evaluation criteria, and, the RFP as a whole, in the development of your proposal. The information requested here should be used as further guidance for the development of your Business Proposal.

### BUSINESS PROPOSAL

#### **SECTION 1 – PROPOSAL COVERSHEET – Form NIH-2403 – PROPOSAL SUMMARY AND DATA RECORD**

#### **SECTION 2 – COST OR PRICE SUPPORT**

Section L of the RFP specifies the minimum documentation requirements for cost data and all cost related support. All related documentation should be included in the proposal in a clearly marked section. Cost and Pricing support should be provided for all proposed subcontractors.

1. Sample yearly Task Order Budgets:  
Please provide yearly budgets including annual escalation for each of the following Sample Task Orders (please see individual Sample Task Orders).
  - Sample Task Order 1: Phase-in (7/1/13 - 8/31/13)
  - Sample Task Order 2: CTSU Core Support Services and the CTSU Enterprise of Systems (9/1/13 - 8/31/2020)
  - Sample Task Order 3: New IT Initiatives (9/1/13 - 8/31/2020)
  - Sample Task Order 4: NCTN High Performing Site Initiative (HSPI) (9/1/14 - 8/31/2020)
  - Sample Task Order 5: NCI Special Initiative Support to NCTN/MCO Organizations and Partners (9/1/13 – 8/31/2020)
  - Sample Task Order 6: Data Management (9/1/13 – 8/31/2020)

**Please note, OFFERORS MUST PROPOSE FOR ALL TASK AREAS. In addition, only one (1) offeror will be awarded a Task Order for Task Area II- Core Services and that multiple offerors will be included in the IDIQ pool for Task Areas III, IV, V and VI and may receive a Task Order.**