

PACKAGING AND DELIVERY OF PROPOSALS

Your proposal shall be organized as specified in SECTION L.2. General Instructions, Shipment and marking shall be as indicated below.

PAPER SUBMISSION: The paper copy is the official copy for recording timely receipt of proposals.

SUBMISSION OF PROPOSALS BY FACSIMILE OR E-MAIL IS NOT ACCEPTABLE.

EXTERNAL PACKAGE MARKING

In addition to the address cited below, mark each package as follows:

“RFP NO. N01-CN-25000-26

TO BE OPENED BY AUTHORIZED GOVERNMENT PERSONNEL ONLY”

NUMBER OF COPIES

PLEASE NOTE: THE TECHNICAL PROPOSAL SHALL BE SENT IN SPLIT SHIPMENTS TO TWO LOCATIONS.

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY.

A. TECHNICAL PROPOSAL ONLY

ONE ORIGINAL*HARDCOPY AND 12 CDS TO:

If hand-delivered or delivery service

Kathleen Sears

Contract Specialist
Research Contracts Branch
Office of Acquisitions
National Cancer Institute
Executive Plaza South, Room **6012**
6120 Executive Boulevard
Rockville, Maryland 20852

If using U.S. Postal Service

Kathleen Sears

Contract Specialist
Research Contracts Branch
Office of Acquisitions
National Cancer Institute
Executive Plaza South, Room **6012**
6120 Executive Blvd. MSC **7195**
Rockville, Maryland 20852-7195

20 CDS TO:

If hand-delivered or delivery service

ATTN: **Thomas Vollberg**

Special Review Referral and Resource Branch
National Cancer Institute
6116 Executive Boulevard, Room **8149**
Rockville, Maryland 20852

If using U.S. Postal Service

ATTN: **Thomas Vollberg**

Special Review Referral and Resource Branch
National Cancer Institute
6116 Executive Blvd. MSC **8329**, Room **8149**
Rockville, Maryland 20852-8329

B. BUSINESS PROPOSAL

ONE ORIGINAL*HARDCOPY AND 12 CDS TO:

If hand-delivered or delivery service

Kathleen Sears

Contract Specialist
Research Contracts Branch
Office of Acquisitions
National Cancer Institute
Executive Plaza South, Room **6012**
6120 Executive Boulevard
Rockville, Maryland 20852

If using U.S. Postal Service

Kathleen Sears

Contract Specialist
Research Contracts Branch
Office of Acquisitions
National Cancer Institute
Executive Plaza South, Room **6012**
6120 Executive Blvd. MSC **7195**
Rockville, Maryland 20852-7195

THE ORIGINALS MUST BE READILY ACCESSIBLE FOR DATE STAMPING PURPOSES.

NOTE:

The U.S. Postal Service's "Express Mail" does not deliver to the Rockville, Maryland address. Any package sent to the Rockville address via this service will be held at a local post office for pick-up. The Government is not responsible for picking up any mail at a local post office. If a proposal is not received at the place, date, and time specified herein, it will be considered a "late proposal."